CHPSW RESEARCH SEED GRANT
Instructions to Applicants

Purpose
The purpose of the seed grant is to support ideas with potential for high impact that lend themselves to the short-term, non-renewable funding in order to generate findings that lay the foundation for new directions of investigation. Applications that propose new collaborations, particularly between junior and senior investigators, and that involve multi- or interdisciplinary research teams will be particularly regarded when making funding decisions. This initiative is designed to provide College investigators the opportunity to engage in new avenues of research with high likelihood of attracting external funding and publication in refereed journals.

Application & Funding Dates

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<th>Letter of Intent</th>
<th>Application Deadline</th>
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<td>October 17, 2014</td>
<td>November 14, 2014</td>
<td>January 12, 2015</td>
<td>One year</td>
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<td>February 13, 2015</td>
<td>March 13, 2015</td>
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Eligibility Criteria
- All CHPSW full-time faculty at any rank
- Project must be conceived and implemented by CHPSW faculty. Researchers from beyond the college, both within and outside of Temple University, may collaborate.

Funding
Two awards of $25,000 will be given (1 fall and 1 spring award). It is recommended you discuss your budget with staff in CHPSW Research Administration. Funds are to be used for expenses associated with the research project during the term of the award, such as data collection, data entry, transcription and/or equipment. This award may not be used for faculty salary, but can be used toward salary of research assistants and laboratory personnel. Requests for unsponsored release time to perform the research should be discussed with the investigator's chairperson.

Application Procedure
Submit the following as an electronic copy (as a single PDF) to Suzanne Shaheen, CHPSW faculty affairs coordinator, at suzanne.shaheen@temple.edu by the deadlines above.

**Letter of Intent:** No more than one page (single space, Arial 11 font) describing your research aims, innovation, impact of outcomes, and plan for future funding.

**Proposal:** Applications should be no longer than 12 double-spaced pages (Arial 11 font) including a(n):
- Title page with all investigators and their departments identified
- Abstract (250 words or less)
- Research plan (background, significance, methods, and expected outcomes of the research)
- Timeline (projects cannot exceed one year)
- Plan for future research and dissemination of findings including potential funding sources

In addition, each application should include (not part of the 12 pages):
- A one-page budget and personnel justification describing the responsibility of each investigator
- NIH biosketch for all personnel involved in the project
- Reference list

Revised 9/24/2014
Review Procedures
The number of letters of intent received will determine the number of reviewers serving on a review committee formed by the CHPSW Associate Dean for Faculty Affairs. The CHPSW Research and Study Leaves Committee will ensure review panels for each proposal include at least two faculty members who have an understanding of the content area or of the impact of the research.

The panel will evaluate the merits of the research question(s), the design of the study, the clarity of the proposal, the ability of the applicant(s) to carry out the proposed work within the specified timeline, and the feasibility that this research will lead to external funding. The committee may request additional information and/or modifications to the original proposal prior to a decision. The committee will rank all applications and forward their recommendations to the Associate Dean for Faculty Affairs who will review the applications and recommendations with the Dean.

Expectations/Deliverables of Awardee
• A written report on the progress and future goals of the research is required within one month after the end of the award period. This should include plans for applications for external funding as well as publications. This should be submitted to the CHPSW Faculty Affairs Office and the chair of the Research and Study Leaves committee.
• Awardees will be expected to present their work at the Annual CHPSW Student-Faculty Research Symposium.