**JOB DESCRIPTION**

**AFTERCARE WORKER**

(Turning Points for Children)

*POSTING DATE:* October 19, 2018

*JOB OVERVIEW:*
Turning Points for Children an affiliate of The Public Health Management Corporation (PHMC) seeks an Aftercare Worker to assist the CUA case management team in achieving the objectives established after safe case closure. An employee in this position works with families who have achieved safe case closure after receiving formal in home child welfare or child protection services as directed by Aftercare Plan. Contact with individuals, their families, various representatives of both private and public welfare agencies is significant to this work.

**RESPONSIBILITIES:**

- Work with families whose children and youth have been reunified and then achieved safe case closure as directed by the Aftercare Plan.
- Work with children, youth, and families who have achieved other permanency having particular knowledge of and proficiency around available SWAN services.
- Utilize Strengthening Families framework in the performance of duties.
- Immediately report to supervisor any concerns about the safety of children or youth in the household or placement facility.
- Able to work a flexible schedule to meet the needs of children, youth, and families and to cover emergencies.
- Must have own reliable vehicle with current registration and insurance. Transport children, youth, and family members as required.
- Must possess a valid PA. [or state of residence] driver's license and a good driving record
- Participate in Family Team Conferences, meeting and all other conferences when necessary particularly if the purpose of the conference is determining safe case closure.
- Support the CUA CM in preparing aftercare plans.
- Document on forms prescribed by the CUA any activity they have performed within six business days.
- Work cooperatively and collaboratively with other members of the CUA Support Team and DHS and Juvenile Probation staff as indicated. Communicate regularly and respond promptly to messages.
- Actively participate in all required training and complete a minimum of 40 hours annually as specified.
- Perform other duties as assigned by CUA Director or designee.
**Required Knowledge:**
- Be familiar with and follow DHS CUA Practice Guidelines as well as any published changes and additions to same.
- Maintain compliance with all applicable laws, regulations, and bulletins issued by the Department of Public Welfare (DPW) Office of Children Youth and Families. Abide by the Social Work Code of Ethics.
- Familiarity with the dynamics of diverse populations in low income areas
- Proficiency in English and Spanish preferred

**Ability To:**
- Strong organizational and time management skills
- Demonstrated written and oral communication skills
- Demonstrated ability to work independently and as part of a team
- Ability to set priorities in critical situations
- Culturally sensitive to the needs and diversities of multi-cultural communities
- Knowledge of community resources
- Practices good customer service skills in all working relationships
- Strong interpersonal skills, respectful, and courteous nature
- Knowledge of social services, child welfare and family systems services
- Able to work independently, demonstrating good judgment and prioritizing
- Must be accurate and detail oriented
- Maintain a high degree of discretion dealing with confidential information

**Experience:**
- One year’s experience working in child, youth and family serving systems.
- Candidates with a degree in an unrelated field require a minimum of three years’ experience working in child, youth, and family serving systems.

**Education Requirement:**
- Completion of a bachelor’s degree in social work at an accredited college or university and/or related field (i.e. sociology, counseling, education, public health administration).

**Salary:**
(Indicate job pay grade based on PHMC’s compensation structure)

**Contact Information:**
Forward Resume to: TPFCApps@phmc.org
No phone call please.