EMPLOYMENT POSITION AVAILABLE

Title: Geriatric Service Coordinator  
Location: PSSM-Booth Manor, 5522 Arch Street, Philadelphia

Reports To: Geriatric Coordinator Supervisor

Schedule: Full-time; 40 hours per week; Mon-Fri 9am-5pm; some nights and weekends may be required

Salary and Grade: $35,000-$38,000 depending on experience; 10 Exempt

The Salvation Army is hiring and offers truly excellent benefit package to eligible employees including:
- Generous paid time off every year that includes: holidays, up to 3 personal days, vacation time and sick time.
- Employer funded Pension Plan (company contributions begin after 1 year of employment)
- Comprehensive health care coverage with low cost employee premiums, co-pays and deductibles
- Eligibility for supplemental insurance plans including Short Term Disability, AFLAC and Voluntary Term Life
- Flexible Spending Accounts
- Remitted Tuition Program
- Eligibility for the Federal Government’s Public Student Loan Forgiveness Program
- Most importantly – a job with a good purpose!

Position Description: Clinical Responsibilities: The Geriatric Service Coordinator (GSC) is responsible for client assessment, service plan development (if needed), regular contact with the residents to assess and identify aging needs, making referrals to outside social services not provided onsite, assistance in applying for public benefits (when applicable), proper documentation of services provided, promote collaborative relationship between the GSC and Property Manager and Geriatric Program Coordinator. GSC is also responsible for all service coordination data entry into the ETO system, and other duties as assigned.

Requirements:
- Bachelor’s Degree in Social Work, MSW preferred, and one to two years of experience working with older adults.
- Program planning and coordination experience preferred.
- Must be computer literate and skilled in Microsoft Word and Excel.
- Must be able to navigate the Internet.
- Must have a valid Pennsylvania driver’s license.
- As a Mandated Reporter, must provide proof of having completed training on recognizing and reporting child abuse meeting the training standards of PA Act 153 of 2014 within 30 days of employment with recurrent training required every three years thereafter. Meets the Child Protection Clearances required by PA Act 153 to include PA Child Abuse History Clearance, PA State Police Criminal Record Check and FBI Criminal Record Check.
- Must have an understanding of and appreciation for the Mission of The Salvation Army.

Contact: Please mail your resume and a cover letter to:
The Salvation Army
Kathleen Giandonato, Geriatric Coordinator Supervisor
4051 Ford Road
Philadelphia, PA 19131
Or to http://careers-usesalvationarmy.icims.com

No phone calls please.

Released by the Divisional Human Resources Department on June 14, 2018

All qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability or protected veteran status.

The Salvation Army’s Mission Statement
The Salvation Army, an international movement, is an evangelical part of the universal Christian church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

(DHQ assigns) Requisition No.799