Easter Seals of Southeastern Pennsylvania

JOB DESCRIPTION

POSITION: Social Worker
INCUMBENT: 
DIVISION: Bucks Division
SITE: Bucks
DEPARTMENT: Social Work
CLASSIFICATION: Full Time, Exempt, Agency Calendar

CONCEPT: Working in conjunction with other professionals, the Social Worker provides social work services to pediatric clients and their families.

ACCOUNTABILITY: Reports to Division Director. Supervision for quality of performance in Social Work is provided by Division Director with input from Program Coordinator/Social Worker.

RESPONSIBILITIES:

1. Assist and support parents in understanding the special needs of their children.
2. Facilitate parent support groups, interest groups, and socials for families.
3. Assist families in learning to become advocates for their child.
4. Work in partnership with parents and others on those problems in a child’s living situation that affects the child’s adjustment in school.
5. Make home visits as the team and family indicate a need.
6. Work with the Division Director and Teachers in orienting families and children to the program.
7. Mobilize school and community resources to enable the child to learn as effectively as possible in his or her educational program.
8. Participate in Interagency Coordinating Counsel events and meetings.
10. Participate in all team meetings.
11. Support staff in identifying concerns for social service intervention.
12. Participate in the IEP process as needed.
13. Perform other related duties as assigned.
14. Provide IEP specified social work services to children or identified family members.
QUALIFICATIONS:

1. Masters Degree in Social Work (MSW) from accredited college recognized by Council of Social Work Education.
2. Certified and maintained as a professional, licensed social worker by the Commonwealth of Pennsylvania.

ESSENTIAL FUNCTIONS:

1. Ability to work flexible and demanding hours.
2. Ability to communicate effectively.
3. Ability to facilitate presentations and lead groups in discussions.
4. Ability to communicate effectively through written documents.
5. Ability to interact effectively with a variety of individuals and groups.
6. Ability to travel around the community, as well as outside of the community as needed.

This will confirm that I have received, understand and accept this job description.

___________________________________  Date: _______________
Employee Signature

___________________________________  Date: _______________
Supervisor Signature

___________________________________  Date: _______________
Human Resources Approval