Safe Haven of Pike County, Inc.
Job Posting
Empowerment Advocate (School-Based)

Qualifications:

- Master’s Degree in Education, Social Work, or a Human Services related field, with current and appropriate Licensure/Certification;
- Ability to pass a background check, including but not limited to: Act 33/34 Criminal Clearance, FBI Fingerprint Clearance, Childline Abuse Registry Clearance;
- Basic Computer Skills (MS Word/MS Excel);
- Valid driver’s license and dependable transportation;
- Ability to work autonomously, yet maintain cooperative involvement with agency team;
- Good organizational skills;
- Preferred experience/understanding of advocacy for victims and survivors of domestic violence, sexual assault, and other serious crimes;
- Group facilitation experience preferred, but will train.

Job Summary:

Providing confidential, client directed services to victims and survivors of domestic violence, sexual assault, and other serious crimes, and their significant others. In addition, candidate will facilitate curriculum based support groups on school grounds for at-risk children within the local school district.

Supervision Received:

The candidate will be supervised by the Director of Client Services for all client-based services. All implemented curriculum used in the schools will be used as per the approval of the Director of Education & Outreach.

Major Responsibilities:

- Coordinate and facilitate awareness/prevention programs and classroom presentations about healthy relationships, domestic violence, and sexual assault for the local school district;
- Implement established curricular materials for school-based programs;
- Coordinate and facilitate the agency’s summer youth programs;
- Coordinate and facilitate the agency’s youth leadership/awareness program, Rallying Youth Organizers Together (RYOT) Against All Forms of Abuse;
- Provide one-on-one services to clients in crisis, via hotline rotation (one week every four weeks), or in person;
- Individual and group support services, both at the agency and off-site;
- Assistance in connecting clients with Safe Haven’s emergency shelter services and/or addressing the needs of clients in shelter;
- Legal accompaniment to civil and criminal proceedings involving victims and survivors of domestic violence, sexual assault, and other serious crimes
- Assistance in the preparation of documents related to Protection From Abuse (PFA) orders;
- Medical advocacy with local health care providers, to support and promote the interests of victims and survivors of domestic violence, sexual assault, and other serious crimes;
- Client advocacy in various settings, including but not limited to governmental, human service, and/or community-based agencies, as requested by the client;
- Documentation of services provided as required by Safe Haven policies and/or funder requirements; and
- Additional office responsibilities as needed.

Please send cover letter and resume to:

David A. Bever, M.S.W.
Executive Director
Safe Haven of Pike County, Inc.
402 Broad Street
Milford, PA 18337

empowerment@shopc.org
Fax: 570-296-4410

The mission of Safe Haven of Pike County, Inc. is to eradicate domestic violence, sexual assault, and other serious crimes through prevention, empowerment, and the promotion of social justice. Safe Haven is steeped in the tradition of the women’s movement, working against oppression in all its forms. Safe Haven is an equal opportunity employer.