Empowerment Advocate

Safe Haven values diversity and is steeped in the tradition of social justice.

Job Summary

Providing confidential, client directed services to victims and survivors of domestic violence, sexual assault and other serious crimes, and their significant others.

Qualifications

- Bachelor’s degree in a human services related field
- Ability to work autonomously, yet maintain cooperative involvement with agency team
- Good organizational skills
- Preferred experience/understanding of advocacy for victims and survivors of domestic violence, sexual assault, and other serious crimes
- Group facilitation experience preferred, but will train
- Basic computer skills
- Valid driver’s license and dependable transportation
- Ability to pass a background check, including but not limited to: Act 33/34 Criminal Clearance, Childline Abuse Registry Clearance

Major Responsibilities

- Provide one-on-one services to clients in crisis, in person and via hotline rotation (one week every four weeks)
- Individual and group support services, both at the agency and off-site
- Assistance in connecting clients with Safe Haven’s emergency shelter services and/or addressing the needs of clients in shelter
- Legal accompaniment to civil and criminal proceedings involving victims and survivors of domestic violence, sexual assault and other serious crimes
- Assistance in the preparation of documents related to Protection From Abuse (PFA) orders
- Medical advocacy with local health care providers, to support and promote the interests of victims and survivors of domestic violence, sexual assault, and other serious crimes
- Client advocacy in various settings, including but not limited to governmental, human service, and/or community-based agencies, as requested by the client
- Documentation of services provided as required by Safe Haven policies and/or funder requirements
- Additional office responsibilities as needed

**Supervision**

The candidate will be supervised by the Director of Client Services for all client-based services

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Please send cover letter and resume to

Elisabeth C. Heij, LCSW
Director of Client Services
Safe Haven of Pike County, Inc.
402 Broad Street
Milford, PA 18337
[ech@shopc.org](mailto:ech@shopc.org)
570-296-2827

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The mission of Safe Haven of Pike County, Inc. is to eradicate domestic violence, sexual assault, and other serious crimes through prevention, empowerment, and the promotion of social justice.

Safe haven is supportive of the women’s movement, working against oppression in all its forms. Safe Haven is an equal opportunity employer.

Applications for this position will be accepted until July 6, 2014