Position Announcement: **Community Support Services Manager**

**Overview**
The Association for Frontotemporal Degeneration (AFTD) seeks a highly motivated and effective social services professional to develop and manage a national network of support groups that provide disease education, care management strategies and emotional support for individuals with frontotemporal degeneration (FTD), their caregivers and families. The Community Support Services Manager will be a key member of the program staff and will work collaboratively with the Program Director, Executive Director and entire staff to engage and foster resilience in our growing rare disease community in support of the organization’s mission. This full-time position reports to the Program Director.

AFTD is a growing 501(c)3 nonprofit organization whose mission is to improve the quality of life of people affected by FTD and drive research to a cure. We work every day to: promote and fund research; provide education and support to persons with an FTD disorder, their families and caregivers; educate physicians and health professionals about FTD; and advocate for research and appropriate, affordable services. AFTD is based in the Philadelphia area, with a growing presence in Wash., D.C., and national/international reach.

**Key Requirements**
The successful candidate will be a high-energy, creative individual who thrives in a fast-paced and entrepreneurial environment, with:

- MSW or Master’s in a related field.
- 3-5 years of experience counseling individuals and/or families in social work or healthcare-related issues.
- 3-5 years of proven staff leadership experience. Experience working with volunteers a plus.
- Experience in facilitating and/or managing support groups.
- Experience working with populations affected by a neurological or genetic disease is preferred.
- Strong analytical thinking and organizational skills.
- Excellent verbal and written communication skills; good listener
- Excellent interpersonal and collaboration skills; proven desire and ability to build relationships with diverse constituents (individuals facing disability and their families, staff, volunteers, external colleagues).
- Demonstrated ability in training and/or experience in direct service delivery, supervisory management, program development, evaluation, and budget preparation.
- A strong commitment to the Association’s mission is necessary.
- Some travel required.

**Contact**
Please email resume with cover letter and salary history to: jobs@theaftd.org and reference “Community Support Services Manager” in the email subject line. No phone calls.