**HIP Career Pathway Tiered Training and Education Options**

<table>
<thead>
<tr>
<th>Tier</th>
<th>Description</th>
<th>Duration</th>
<th>Certification/Training Details</th>
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<tbody>
<tr>
<td><strong>TIER 1</strong></td>
<td>Medical Office and Accounts/Electronic Health Records</td>
<td>18 weeks</td>
<td>Certifications: Certified Coding Specialist and Administrative Health Assistant and Digital Personal Record - Temple CSPCD and 1199C Training &amp; Upgrading Fund, 4 week internships available</td>
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<tr>
<td><strong>TIER 2</strong></td>
<td>Coding Specialist</td>
<td>6 months</td>
<td>AHIMA certification – conducted by virtual lab and onsite Certification: AHIMA Coding – Nationally recognized</td>
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<tr>
<td><strong>TIER 3</strong></td>
<td>Associate Degree level programs at Community Colleges with transferable credits</td>
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<tr>
<td><strong>TIER 4</strong></td>
<td>Bachelor Degree</td>
<td></td>
<td>Health Information Management (HIM) - Temple University</td>
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<tr>
<td><strong>TIER 5</strong></td>
<td>Master Degree</td>
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<td>Health Informatics (HI) - Temple University</td>
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**HIP Career Pathways:**
- Provides a career pathway model with an articulated career ladder and tiers of opportunities for continual education and career development/advancement from entry level through advance undergraduate and graduate level educational options in HIT.
- Results in industry recognized certifications and/or degrees
- Offers supportive services in combination with education and training to help participants overcome barriers to employment
- Supplementary training services that are accessible utilizing synchronous managed enrollment and online technology
- Job placement and HIP internships

**Eligibility Criteria:**
- TANF or low income individuals up to 250% of the poverty level
- 9th Grade Reading/Math on TABE for TIER 1
- Satisfactory Criminal History
- High Motivation and Interest

**Supportive Services:**
HIP provides supportive services to ameliorate barriers to success and assist students through courses of study including:
- Transportation
- Books
- Tuition assistance
- Child care and other services identified by need

**Incentives:**
Successful HIP students can earn incentives for attaining goals benchmarks including completing training or coursework, achieving certification, or degree, getting employment or advancement in career.

**Location:**
Classes are held at Temple University’s Main Campus in North Philadelphia and District 1199C Training and Upgrading Fund in Center City Philadelphia

**Contact HIP:**
For additional information about HIP or to apply for one of five tiers of career pathway education and training options contact:

LaVerne Price  
Career Placement Coordinator  
215-204-8085  
laverne.price@temple.edu  
or  
Email to espcdhip@gmail.com
In spite of the recession, healthcare career opportunities continued to grow. One area of expansion includes Health Information Technology (HIT), which includes Medical Records and Health Information Technicians. The job market needs Medical Coders or Coding Specialists specializing in codifying patients’ medical information for reimbursement purposes, or digitizing patient information including medical history, symptoms examination results, into Electronic Health Records (EHR).

The HIP Approach

HIT Tier 1 Training is provided in collaboration with District 1199C Training and Upgrading Fund, the Philadelphia Workforce Investment Board, Employers and Industry Partnerships, Pennsylvania Department of Public Welfare, and the Philadelphia Workforce Development Corporation. All HIP education and training options lead to industry recognized stackable credentials and degrees which qualify individuals for viable family sustaining career opportunities and career advancement.

HIP’s student centered approach provides comprehensive support services including:

- Career Coaching
- Supplemental supportive services such as child care services and transportation
- Personal Effectiveness training
- Assistance with the FAFSA process and entry into post-secondary education
- Scholarships and/or tuition aid
- Job placement services /Internships

Center for Social Policy and Community Development

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Funded by the Administration for Children and Families of the U.S. Department of Health and Human Services (ACF DHHS); Temple University — Center for Social Policy and Community Development’s Health Information Professions (HIP) Career Pathways initiative offers individuals five tiers of education and training opportunities — from entry level and advanced certification programs to Associate, Baccalaureate and Master level degrees — which prepare students for rewarding careers in Health Information Technology (HIT).