INTERDEPARTMENTAL RESEARCH INCENTIVE FUND
Instructions to Applicants for 2014-2015

Purpose
The purpose of the Interdepartmental Research Incentive Fund is to provide seed monies for interdepartmental faculty research or scholarly projects. The hope is to incentivize collaboration across departments and colleges, which may lead to novel research endeavors and increase potential to acquire external funds in new areas.

Application & Funding Dates

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<th>Application Deadline</th>
<th>Notification</th>
<th>Funding Period</th>
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<td>Feb 2, 2015</td>
<td>March 16, 2015</td>
<td>One Year</td>
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Eligibility Criteria

- All CHPSW full-time faculty at any rank.
- Project must be conceived and implemented by faculty from two or more CHPSW academic units. In addition to faculty from two or more CHPSW academic units, researchers from beyond the college, both within and outside of Temple University, may also participate in the research.

Funding

A maximum of $10,000 may be requested in a single proposal. The funds are to be used for expenses associated with the research project during the term of the award, such as data collection, data entry, transcription and/or equipment. This award may not be used for faculty salary. It is recommended you discuss your budget with staff in CHPSW Research Administration.

Application Procedures

Submit an electronic copy (as a single PDF) and one hard copy with original signatures to Suzanne Shaheen, CHPSW faculty affairs coordinator, at suzanne.shaheen@temple.edu by the deadline listed above.

Applications must include the following and should be no longer than 12 double-spaced (Arial 11 font) pages:

- Cover page, signed by PI and department chair
- Abstract (250 words or less)
- Research plan, including a description of how the project will initiate innovative interdepartmental collaborations and related previous work by the applicants
- Budget justification
- Time-line (projects cannot exceed one year)
- NIH biosketch for all personnel involved in the project (excluded from 12-page limit)
- Reference list (excluded from 12-page limit)

Review Procedures

Applications for the Interdepartmental Research Incentive Fund will be reviewed by the Research, Study Leaves, and Awards Committee in a timely manner. The process will include evaluating the merits of the research question(s), the methods and design of the study, the clarity of the proposal, the ability of the applicant to carry out the proposed work within the specified timeline, and to successfully promote interdepartmental collaboration.

Written feedback on the proposals will be provided to the applicants by the committee and may include a request for additional information and/or modifications to the original proposal. Such feedback is intended to help the applicants achieve a fundable/publishable project.

The committee will forward recommendations to the Dean who will make the final funding decisions.

Expectations

- A written report on the progress toward goals detailing plans for applying for external funding and submitting publications to peer-reviewed journals is required within one month of the end of the award period (one copy each to CHPSW Faculty Affairs and to the Chair of Research, Study Leaves and Awards Committee).
- Awardees will be asked to discuss their work at a Collegial Assembly Faculty Development seminar or to present their work at the Annual CHPSW Student-Faculty Research Symposium.

Revised 9/24/2014